



## **Museum Studies Program Proposal for Master's Project**

A completed form is due to the Museum Studies Program Administrator during the semester *before* you intend to initiate your Master's Project research and course credits. (Deadline for this form is September 15<sup>th</sup> for Spring semester work, or February 15<sup>th</sup> for summer and fall work.)

### **1. Personal Information**

Student Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Student Email / Phone: \_\_\_\_\_

Faculty Advisor: \_\_\_\_\_

Master's Project title: \_\_\_\_\_

\_\_\_\_\_

Site/Institution where Master's project work will take place: \_\_\_\_\_

\_\_\_\_\_

Site Supervisor Name/Title: \_\_\_\_\_

Site Supervisor Email/Phone: \_\_\_\_\_

Date submitted: \_\_\_\_\_

### **2. Master's Project Proposal**

Your Master's Project combines the academic rigor of an in-depth research effort with the practical experience of an extensive internship. Students apply skills and knowledge they've acquired in the classroom to tackle real-world museum related challenges through well-formulated research, analysis, and the presentation of their final capstone product. Your final project (Plan II - Project track) should be guided by your graduate committee of three approved committee members who have expertise in the subject and experience in research; to that end, your committee should be constituted by the start of the semester in which your project research begins. Your committee chairperson is asked to sign this form in recognition and support of your proposal.

Attach to this form a written proposal (approximately 3 to 5 double-spaced pages) for your graduate capstone project.

The proposal should include the following:

- Your proposed *research question* and project idea in brief summary, including the goals and objectives for this capstone product. Why is this an interesting and valuable project to undertake?
- Describe your specific contributions to the project (i.e., the research you will be involved in, how you will undertake the research, and how you will analyze and present the results). If this project is part of a larger collaborative project, such as a museum exhibit, please describe how your work connects project-tasks being carried out by other project members and museum staff.
- Note who you will be working with both at your research institution and the faculty members you have invited to serve as your faculty review committee.
- Ideal timeline for the project: note what you believe will be your proposed time commitment and timeline to completion. Are there firm deadlines that your committee should be aware of (for example, an exhibit opening or other constraint on your host institution)?
- Deliverables: In addition to a synthetic paper/thesis that critically addresses relevant topics in museum studies, please provide a preliminary list of additional anticipated deliverables of the project (e.g., exhibit text, object photos, condition reports, etc.).

**3. Attachments: please attach the following**

- current résumé or CV
- completed Program of Study form
- current UNM transcript

**4. Approval of Project, Goals, and Objectives**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

MSST Committee Chair Signature: \_\_\_\_\_ Date: \_\_\_\_\_

MSST Program Director Signature: \_\_\_\_\_ Date: \_\_\_\_\_