



UNM

*Museum Studies Program*

**Museum Studies Program  
University of New Mexico  
Proposal for MA Project or Thesis**

A completed form is due to the Museum Studies Program Administrator by the semester before you intend to initiate your MA Project or Thesis research. (September 15<sup>th</sup> for Spring semester, February 15<sup>th</sup> for summer and fall.)

**1. Personal Information**

Student Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Student Email/Phone: \_\_\_\_\_

Faculty Advisor: \_\_\_\_\_

MA Project/Thesis title: \_\_\_\_\_

\_\_\_\_\_

Site/Institution where MA project/thesis work will take place: \_\_\_\_\_

\_\_\_\_\_

Site Supervisor Name/Title: \_\_\_\_\_

Site Supervisor Email/Phone: \_\_\_\_\_

Date submitted: \_\_\_\_\_

**2. Graduate Project Proposal**

Your Master's Project combines the academic rigor of an in-depth research paper with the practical experience of an internship. Students apply skills and knowledge they've acquired in the classroom to tackle real-world museum related challenges through well-formulated research, analysis, and the presentation of their final project. Your final project should be guided by your graduate committee of three approved committee members who have expertise in the subject and experience in research; to

that end, your committee should be constituted by the start of the semester in which your research begins.

Attach to this form a written proposal (approximately 3/5 double-spaced pages) for your graduate project.

The proposal should include the following:

- Your proposed *research question* or project idea and brief project summary, including the goals and objectives of the project. Why is this an interesting and valuable project to undertake?
- Describe your specific contributions to the project (i.e., the research you will be involved in, how you will undertake the research, and how you will analyze and present the results). If this project is part of a larger collaborative project, such as a museum exhibit, please describe how your work connects project-tasks being carried out by other project members and museum staff.
- Note who you will be working with both at your research institution and what faculty you have invited to serve as your faculty review committee.
- Ideal timeline for the project: note what you believe will be your proposed time commitment and timeline to completion. Are there firm deadlines that your committee should be aware of (for example, an exhibit opening or other constraint on your host institution)?
- Deliverables: In addition to a synthetic paper/thesis that critically addresses relevant topics in museum studies, please provide a preliminary list of additional anticipated deliverables of the project (e.g., exhibit text, object photos, condition reports, etc.).

**3. Attachments: please** attach the following

- current résumé or cv
- completed Program of Study form
- current transcript

**4. Approval of Project, Goals, and Objectives**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Site Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

MSST Faculty Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_