

Museum Studies Research Grant

The Museum Studies Research Grant can be used to fund travel and lodging related to conducting field research, the cost of research materials, and/or travel, lodging, and registration fees for a conference at which the applicant will make a presentation or for which the applicant can demonstrate an opportunity to gain professional knowledge. Students may receive up to \$500 per academic year.

A Museum Studies Research Grant may be awarded in addition to funds provided by other UNM sources (such as the Office of Graduate Studies Research, Travel, and Professional Development Grants) or outside sources, but may not be used to cover the same anticipated costs. Students are encouraged to apply to multiple funding agencies for support.

Acceptable Expenses

- Costs of fees not covered by other funding sources.
- Software related to research not available in UNM computer pods or for which the student does not have free access.
- Airfare, registration, hotel, shuttle fees, taxi fares, presentation materials and per diem in accordance with UNM policy. Travel must be outside of Albuquerque. Current policy and mileage rates can be found in the University Business Policies and Procedures Manual, Policy 4030.

Unacceptable Expenses

- Salaries or tuition.
- Conference social functions.
- Travel, housing or meal expenses for any event whose purpose does not directly support the student's research or professional development within the museum field.
- Funding for goods or services covered by other funding sources.

Eligibility Criteria

- Applicant must be a graduate student enrolled in the Museum Studies program at UNM.
- One application requesting funds for each research activity or event per semester.
- If awarded partial funds in one cycle, student can re-apply in the next cycle only for the remaining amount of funds allowed per academic year. For example, if an applicant is awarded \$350 during the summer cycle, the applicant can apply during fall or spring for the remaining \$150.
- Submission of required application materials including proposal AND budget for grant funds.

Application Requirements

1. A written proposal requesting funding for a specific purpose. Describe how the funding will assist you with your program of study and/or professional development.
2. A specific, line item budget that indicates all sources of funding for the project/request. Remember to indicate all sources of funding you have pursued, even if you have not been awarded the money.

All eligible applicants are encouraged to apply. Criteria for these awards include: time in program, progress toward completion of degree, and strength of application. Students who have not received previous Museum Studies Program funds or other UNM scholarships or grants will be more favorably considered.